Rhondda Cynon Taf County Borough Council

Governing Body of Tonysguboriau Primary School

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

1. Clerk to the Governing Body

The Clerk to the Governing Body is Mrs Gaynor Davies, Director of Education and Inclusion, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Gavin Keedwell c/o Tonysguboriau Primary School Stuart Terrace, Talbot Green, Pontyclun CF72 8AA

3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mr S Powell	**LEA**	**Council Members**	19/11/2023
Vacancy Mrs S Thomas Mr R Evans Mr N Islam	**Parent**	**Parents**	08/06/2025 20/02/2027 20/02/2027
Mr S Lamb Mrs B Southcombe Mr G Keedwell	**Community Governor**	**Governing Body**	14.11.25 22.06.25 28.2.2027
Mrs A Callow	**Minor Authority (If applicable)**	**Community Council**	16/05/2026
Mrs R English	**Teacher**	**Teaching Staff**	17/11/2024

Mrs K Tanner	**Staff**	**Non-Teaching Staff**	19/09/2027
Mrs T Harries	**Headteacher**		

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1
Headteacher	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable)	1
Total	14

4. Resolutions

There were no resolutions passed at the last meeting.

5. Election of Parent Governors

The next election of parent governors is due to take place on 7/10/2023 However, if there are any parent governor resignations before this date, arrangements will be made for an election to take place to fill the vacancy.

6. School Performance Data

The New Curriculum for Wales provides progression information for the pupils. National tests for years 3 and 6 are still undertaken. The school is performing at a good level.

7. Financial Statement

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2022/23. Further breakdown of the information is available upon request

8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/ Primary to Comprehensive School.

The School Prospectus 2023 is on our school website. Parents are informed of any changes to the existing prospectus. The current changes reflect the staffing changes for the new academic year.

9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will

take over a three-year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2022-2023 academic year was approved by Governors. The targets set included short, medium, and long-term aims, and were regularly reviewed by the Governing Body.

Our vision is; Happy to do our best/ Hapus i wneud ein gorau for ourselves, for each other, for our community for our world, for our future. The values that underpin our vision are; Self-belief, respect, honesty, equality, kindness, responsibility and empathy.

Our mission is to provide a caring and stimulating environment which fosters a culture of respect and values diversity. This enables all individuals to become healthy, confident and ambitious learners so they succeed and achieve their full potential.

Our school curriculum is broad and balanced and includes learning opportunities within and across all the areas of learning and experience. It encompasses the concepts in all the statements of what matters and provides appropriate progression in accord with the principles of progression. It also aligns to the mandatory requirements of teaching Welsh, English and Religion, Values and Ethics (RVE). The mandatory elements of Relationship and Sexuality Education (RSE) and the cross curricular skills of literacy, numeracy and digital competence are embedded throughout the curriculum. The school published its Curriculum Statement in July 2022. We will review it October 2023.

10. Use of the Welsh Language – Communication (for English medium schools only)

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted using incidental Welsh with all pupils throughout the school day.

All pupils are taught Welsh as a second language. Pupils are taught Welsh every day through Helpwr Heddiw sessions, assemblies and the use of incidental Welsh both in the classroom and throughout the school.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration. Pupils for whom English is a second language, are catered for according to their needs with input from appropriate personnel.

The school is proud to support its Welsh ethos and the Welsh language. Understanding our Welsh ethos supports pupils in their lives in Wales and learning the language is an important part of fulfilling their potential.

In the Foundation Phase pupils are exposed to the Welsh language as part of their everyday learning. As the pupils get older, they have additional

lessons, and they learn to write and read Welsh. At key Stage 2, each pupil has an oracy lesson for twenty minutes every day. In additional to this they have specific Welsh lessons that focus on writing and reading. Pupils achieve a good level of proficiency in Welsh by the time they transfer to the secondary school. At the secondary school they will study Welsh until they are sixteen.

11. English as a second language (EAL)

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are supported appropriately according to their needs.

12. Post Inspection Action Plan (PIAP) – if applicable

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the ESTYN inspection of the school. Parents are provided with a copy of the summary report produced by the inspectors.

13. School Holiday Dates 2023-2024

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2023	Monday 4 Sept 2023	Monday 30 Oct 2023	Friday 3 Nov 2023	Friday 22 Dec 2023	75
Spring 2024	Monday 8 Jan 2024	Monday 12 Feb 2024	Friday 16 Feb 2024	Friday 22 Mar 2024	50
Summer 2024	Monday 8 April 2024	Monday 24 May 2024	Friday 31 May 2024	Monday 22 July 2024	70
				TOTAL	**195**

Mon 4 Sept 2023 and Monday 22 July 2024 will be designated INSET days for **all** LA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff**.**

All schools will be closed on **Monday 6 May 2024** for the May Day Bank Holiday.

Significant dates:	Christmas	Monday 25 December 2023
	Easter	Good Friday 29 March 2024 Easter Monday 1 April 2024
	May Bank Holidays	Monday 6 May 2024 Monday 27 May 2024

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

Morning Session - Foundation Phase	09:00 - 12:50
Morning Session - Key Stage 2	09:00 - 13:00
Lunchtime - Foundation Phase	12:45 - 14:00
Lunchtime - Key Stage 2	13:15 - 14:00
Afternoon Session - Foundation Phase	14:00 – 15:20
Afternoon Session - Key Stage 2	14:00 – 15:20

14. Community Focused Schools

A community-focused school is one that provides a range of services and activities, often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

We are proud to work closely with our community. We work with local businesses and the community to promote the work of the school in the community, and to support a range of local and national charities.

A local printing company judged our new PTA logo and local businesses donated prizes for our pupils. Our pupils visit the local residential home to sing carols at Christmas time. Our pupils are familiar with the work of local charities in our community, for example the local provision of the Taff Ely Food Bank. We also support Macmillan Cancer and invite the community to attend coffee mornings.

The Parent Teacher Association is a proactive team at our school. They have developed strong links with the community. They organise a range of events through the year that invite the whole community to enjoy working together.

We hold a range of workshops and engagement activities for our parents and carers. We have invited parents in to Reading Cafes and class

engagement sessions to celebrate and learn what the pupils have been learning.

15. Review of School Policies

The school has many policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available on the school website or by contacting the Headteacher during school time.

16. Additional Learning Needs

The school's policy for the Assessment of and Provision for Pupils with Additional Learning Needs is summarised as follows:

The school's policy for the identification, assessment and provision for pupils with additional learning needs is consistent with the requirements of the Additional Learning Needs Code for Wales (approved by the Senedd on 23rd March 2021) under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The school's Additional Learning Needs Co-ordinator (ALNCo) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCo also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the academic year 2022/2023 four pupils were in receipt of an Individual Development Plan (IDP)

17. Access for Disabled Pupils

The Governing Body is mindful of the requirements of the Equality Act 2010 and the Special Needs and Disability Act (SENDA) 2001 in drawing up the School Development Plan/Post Inspection Action Plan, and the day-to-day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy Plan and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and to improve the access to the school.

18. Fabric of the Building & Provision of Toilet Facilities

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out;

- Nursery flooring improved
- Pipework in the school covered safely
- New kitchen and wet floor area in the nursery classroom
- New carpet in our ELSA room an neighbouring classroom
- ELSA room and neighbouring classroom painted
- Main entrance and corridor carpet professionally cleaned
- New ramp installed in key stage 2 area
- New electrical sockets installed in ELSA room

Sufficient toilet facilities are provided for all pupils. The size and number of toilets available in each area depends on the age of the children in that area.

Toilets are cleaned daily. Handtowels and soap are available in the toilets as well as hand dryers. Cleaning of the toilet facilities takes place through the day as required.

19. Target Setting

Targets for the school are noted in the SIP/SDP. Pupils no longer have targets but are measured on achievement of progression steps.

20. Attendance Information

The school attendance was 93.7% for 2022/23. The target for 2023/24 is 95%. Attendance of all pupils is closely monitored.

21. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are therefore operated in line with the Authority's policy on school admissions which is contained in the publication Starting School Book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Y Pant Comprehensive School however pupils may apply to attend any secondary school they choose, subject to compliance with the Authority's admissions policy.

22. School Leavers

Twenty seven pupils left our school during the last academic year. Twenty six pupils transitioned to Y Pant Comprehensive and one transitioned to Tonyrefail Comprehnsive School.

23. Sporting Aims and Achievements

Tonysguboriau promotes the benefits of participating in sports both in school and as part of a local club. All pupils participate in physical education lessons. These include gymnastics, dance, games and athletics. It is usual for pupils in Key Stage 2 to access swimming lessons as part of the PE curriculum in the local swimming pool.

A range of sports clubs are offered to key stage 2 pupils throughout the year, including rugby, football, basketball, running and hockey.

Many of pupils participate in clubs outside school and represent football and rugby at district and county level.

24. Healthy Eating

The school has is part of the Healthy Schools initiative and has achieved several Healthy School Leaf awards. The school promotes healthy eating and lifestyle. This is achieved through assemblies, the work of the school council and the eco committee.

We hold special weeks where events promote healthy living. The school meals service and breakfast club provision meet the Welsh Government ‘Appetite for Life’ agenda. Pupils who do not have school meals are encouraged to think about the contents of their packed lunch through a range of class-based activities and links for parents on the school web site.

Pupils are required to bring healthy snacks for breaks times. These may be a piece of fruit or a recognised healthy snack bar. We focus on encouraging pupils bringing water to school and the eating of healthy snacks. The school provides filtered and cooled water through a water fountain that is available to all pupils.

APPENDIX A

TONYSGUBORIAU PRIMARY SCHOOL

PROVISIONAL FINANCIAL STATEMENT FOR 2022/2023

EMPLOYEE COSTS	**Total Spent**
STAFFING COSTS INCLUDING SUPPLY	971,281
PREMISES RELATED COSTS	
INCLUDES ENERGY, REPAIRS, CLEANING, BUILDING RELATED SLA's	69,404
TRANSPORT	
INCLUDES INSURANCE, PETROL, TRAVEL CLAIMS	0
SUPPLIES AND SERVICES	
INCLUDES CAPITATION, ICT, COURSES, PHOTOCOPYING, STAFF INSURANCE, SERVICE SLA's	103,525
GRANTS	
EIG, PDG, EYPDG, PDGCLA	127,400
ADDITIONAL INCOME	
INCLUDES WELSH GOVERNMENT GRANTS, MISCELLANEOUS, STAFF INSURANCE CLAIMS,	33,370