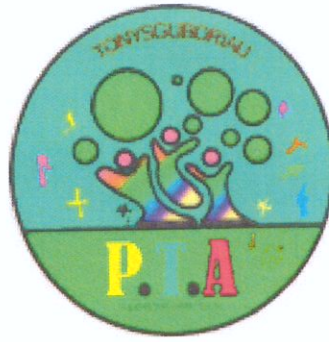




TONYSGUBORIAU PTA

Wednesday 16th October 2024 @ 6.30pm

Location: Tonysguboriau Primary School

AGENDA

- 1. Welcome, introductions & apologies.**
- 2. Charity's Performance**
 - Update on the PTA's achievements during the last year.
- 3. Financial Update**
 - Trustee's annual report
 - Charity's annual accounts
- 4. Appointment / re-election of trustee's**
- 5. Members questions to the Trustee's**
- 6. Easy Fundraising**
- 7. Wall mural**
- 8. Upcoming events for discussion**
 - Wed 23rd October (4.00 – 5.15pm & 5.30 – 6.45pm) Autumn Term Disco
 - 5th December (2 – 6pm) Christmas Fayre
 - Class Fundraising Christmas Orders
- 9. Dates for the Diary**
 - Mother's Day
 - Spring Disco
 - Film Night
 - Father's Day
- 10. AOB**
- 11. Date of next meeting**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 11/10/23
Period end date

Period start date To

31/08/24

Charity name: Tonysguboriau PTA

Charity registration number: 1205159

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils in the school in particular by: 1. Developing effective relationships between the staff, parents and others associated with the school 2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are: • To organise and run fundraising events for the benefit of pupils or parents/ carers of the school. These not only raise funds but also bring parents, teachers, pupils and the community together. • Funds are given to Tonysguboriau Primary School at the request of the school council/ staff members for the purpose of purchasing new equipment or other educational enrichment activities such as attendance on school trips.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The school provides a 'wish list' of items they would like, and the committee takes this into consideration when choosing how to spend the PTA's funds.
Policy on social investment including program related investment	Para 1.38	The PTA will use its funds to support the school and wider community to develop educational experiences for the children such as visitors to enhance wellbeing or for educational enrichment on request of the school.
Contribution made by volunteers	Para 1.38	We are grateful for the many hours the trustees and other member volunteers have spent in organising and contributing to the running of our fundraising events. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.
Other		We are also grateful to the local business community for their continuing support and generous donations to support our fundraising events.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Tonysguboriau PTA has had a successful year of fundraising activities. The PTA has run 15 different types of fundraising activities over the last school year including our Christmas and summer fayres, sponsored cycling challenge, raffles, discos, Mother's/ Father's Day gifts and providing refreshments at several school events such as Christmas concerts and sports day. We have embraced online booking and payment methods and platforms this year such as Sum Up and this has been well received by PTA members and parents/ carers. Our parent/ carer community have been very generous in their support, as have the local community with their kind donations to support our events. Our net income from fundraising events and other income sources was £12,443.63 Our activities have mainly been focused on the children attending Tonysguboriau Primary School however our Christmas and Summer Fayres are open to the wider community, and we noticed an increased footfall at these events by families outside of the Tonysguboriau School

community. We have also supported the schools food bank initiative for the school community to benefit from.

Summary of Activities

Autumn Term

- Spooky disco

Winter Term

- Christmas fayre
- Christmas merchandise (class fundraising)
- Refreshments at the Christmas Concerts
- Refreshments at the Breakfast Eisteddfod
- Easter Raffle

Spring Term

- Film Night
- Spring Disco
- Mother's day
- Father's day

Summer Term

- Sports day
- Summer Fayre
- Sponsored Cycling Challenge
- Tesco Stronger Starts Grant
- End of term sweet shop

Our net expenditure for the year was £5849.

Summary of Donations

- £60 voucher
- Bread rolls, burgers/sausages and other items for the summer fayre BBQ
- Raffle prizes provided by the local community and businesses
- Monetary donations – £35 in parent donations
- £593.08 in Charity Donations

Grant applications

- Our application to take part in the Tesco Stronger Starts Grant was successful (blue tokens). We were awarded second place and received £1000 (this will be paid in the 2024/2025 accounts year)
- We successfully received a grant from Llantrisant Community Council for £500

		<u>Financial Summary</u> The PTA held 15 events in the 23/24 school year and including donations, grants and charity donations made £6594 in profit, this will be donated back to the school, a sum of which (£2,844) has already been paid to the school towards the purchase of a new Bike Shed. Each event has made a profit and we plan to hold back reserves to start the 2024/2025 fundraising year
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	—
Performance of fundraising activities against objectives set	Para 1.41	—
Investment performance against objectives	Para 1.41	—
Other		—

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the 2023/2024 financial period the PTA is in a position to donate £7000 to the school to be used toward enriching the pupil's education and learning experience
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover the usual annual running costs for items such as insurances and PTA membership. Funds are kept covering the outlay needed to run of our events, e.g. to purchase stock.
Amount of reserves held	Para 1.22	£650
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal sources of funding are various fundraising events held throughout the year with our largest income raising events being the summer fayre, neon and spring disco and overall refreshment sales. We also receive a grant from Llantrisant community council on an annual basis of £550.
Investment policy and objectives including any social investment policy adopted	Para 1.46	—
A description of the principal risks facing the charity	Para 1.46	Risks include support for the events are not guaranteed so there is a potential that these events don't make a profit.
Other		—

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted on 25 th September 2023
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected or re-elected annually at the Annual General Meeting held in October.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	—
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The PTA is open to the parents, guardians or carers of all pupils currently attending the school and the teaching and non-teaching staff currently employed or engaged at the school. The PTA holds regular meetings and an AGM once a year (first AGM 16 th October 2024). The Trustees are the Chair, Vice Chair, Secretary, Treasurer and 1 Staff Representative.
Relationship with any related parties	Para 1.51	The PTA works closely with the school when arranging activities, most of which take place on school premises. The school provides a wish list of items which the PTA considers when choosing how to spend funds.
Other		All trustees give their time voluntarily and receive no remuneration or other benefits.

Reference and Administrative details

Charity name	Tonysguboriau PTA
Other name the charity uses	N/A
Registered charity number	1205159
Charity's principal address	Tonysguboriau Primary School, Stuart Terrace, Talbot Green, CF72 8AA.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Madge	Chair		
2	Georgina Swanton	Vice Chair		
3	Katie Berg	Treasurer		
4	Helen Smith	Secretary		
5	Zara Powell	Environmental officer		
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

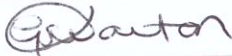
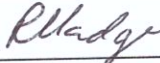
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GEORGINA SWANTON	Rachel Madge
Position (eg Secretary, Chair, etc)	VICE-CHAIR	chair

Date 